

MINUTES**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING****WEDNESDAY, NOVEMBER 10, 2010
9:00 a.m.****The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: **A separate Audit Committee meeting was held at 8:00 a.m.**

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, November 10, 2010, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Vincent St. Blanc, III, called the meeting to order at 9:05 a.m.

Chair St. Blanc requested a few moments of private reflection in memory of the student, Joshua Wallace, that died in a tragic accident recently.

B. PLEDGE OF ALLEGIANCE

Supervisor Murphy led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Robert Brown
Helen Bridges Carter
Valerie Gaspard
Deni Grissette
Timothy W. Hardy
Brett Mellington
Michael Murphy, *1st Vice Chair*
Woody Ogé, *2nd Vice Chair*
Ivy Poreé-Marco
Paul Price
Stephen Smith
Vincent St. Blanc, III, *Chair*

Members Absent

Keith Gamble

Staff Present

Dr. Joe May
Bonni Blouin
Allen Brown
Debi Faucette
Jan Jackson
Lura Kamiya
Albertha Lawson
Dr. Derrick Manns
Joe Marin
Bill Obier
Kizzy Payton
Jimmy Sawtelle
Shannon Sedberry

Mike Stone
Scott Terrill
Stephen Toups

Greg Speyrer
Dr. Monty Sullivan
Angél Tetrick
Joel Watkins
Tommy Williams

D. APPROVAL OF NOVEMBER 10, 2010 AGENDA

On motion of Supervisor Ogé, seconded by Supervisor Mellington, the Board voted to approve the November 10, 2010 agenda as presented. The motion carried.

E. APPROVAL OF MINUTES OF OCTOBER 13, 2010 BOARD MEETING

On motion of Supervisor Carter, seconded by Supervisor Gaspard, the Board voted to approve the minutes of the October 13, 2010 meeting as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair St. Blanc presented the Chair of the Board Report. The following topics were discussed:

- Chair St. Blanc thanked the Board and LCTCS staff for the work that is being performed on the state budget cuts. He expressed his appreciation to Dr. May and LCTCS staff for their leadership during this difficult time.
- Chair St. Blanc reported that he, Dr. May, and Board Supervisors Smith, Murphy and Ogé attended a meeting at the Board of Regents with other higher education leaders to discuss impending budget cuts.
- Supervisor Smith provided an update on Act 391 projects.
- Chair St. Blanc announced the retirement of Dr. Jan Brobst, Chancellor, South Louisiana Community College. Chair St. Blanc thanked Chancellor Brobst for her service to the LCTCS.
- Chair St. Blanc shared his comments on a message he had observed on the Louisiana state flag – “*Union, Justice, Confidence.*” He noted that if there were ever a time in Louisiana that confidence is needed in our leadership, our Board, our System, regional directors, chancellors, students, everything - now is the time.

2. President’s Report

Dr. Joe May, System President, presented the President’s Report. The following topics were discussed:

- Dr. May stated that two LCTCS leaders have announced their retirements. In addition to Chancellor Brobst, Ms. Norene Smith, Regional Director, Northeast Louisiana Technical College, has also announced her retirement effective next year. He expressed his appreciation to Ms. Smith

and to Chancellor Brobst for the leadership that they have provided to the LCTCS institutions and campuses.

- Congratulated Dr. Brobst, SLCC, on the Early College Academy being named a “Four Star School” by the Louisiana Board of Elementary & Secondary Education. The University of Louisiana at Lafayette is planning a “Transfer Student Scholarship” for Academy graduates who continue their studies at UL Lafayette.
- Northshore Technical College, Sullivan Campus, will be celebrating 80 years on November 18, 2010. William Wainwright, Regional Director, Northshore Technical College, presented an invitation to the Board to attend the activities planned to commemorate this event. The event will be held on Thursday, November 18th at 10:00 a.m.
- American Association of Community Colleges (AACC) annual conference is held in November and a number of LCTCS leadership members are attending the conference.
- Congratulated Bossier Parish Community College (BPCC) and Grambling State University for an alliance they formed to permit students to attend Grambling and take BPCC developmental courses that will apply to a Grambling baccalaureate degree while they are on the Grambling campus.
- Congratulated Bossier Parish Community College on the Memorandum of Understanding (MOU) with Louisiana Tech University that will establish an Associate of Science in Engineering program for BPCC students that intend to continue their studies and pursue a bachelor’s degree in engineering at Louisiana Tech. The faculty at BPCC must meet the same qualifications as the faculty at Louisiana Tech for this program to be approved.
- Acknowledged Dr. Myrtle Dorsey, Chancellor, Baton Rouge Community College (BRCC) on being selected to participate in the Transportation Safety Administration (TSA) Associates Program. This program is designed to offer educational opportunities to Transportation Security Officers (TSO) employed by the TSA. The TSOs will take college credit courses initially leading to a TSA Certificate of Achievement. Participation in the TSA sponsored program will also provide the TSOs an opportunity to begin their journey toward achieving academic success with an Associate Degree.
- Update on Rapid Response Fund. Dr. May reminded the Board that the Rapid Response Fund was created by the 2008 legislature and it was an initiative supported by Governor Jindal. The Rapid Response Fund provides \$10 million annually for the development of high need, high wage workforce training programs. During the past session, the fund was tapped in the amount of \$1.88 million as a part of an agreement with the Division of Administration to meet the Maintenance of Effort requirement for both federal Perkins and federal Adult Education funding. As a result, \$8.12 million in funds was available at the beginning of this fiscal year. LCTCS colleges submitted 33 proposals requesting \$16 million in funding. After a thorough review process, 19 proposals were recommended for funding in the amount of approximately \$5 million. Given the current budget environment, the remaining \$3.12 million is being held until there is a better sense of any pending mid-year FY2011 budget reductions. The list of the approved proposals is available upon request.

G. GENERAL ACTION ITEMS****Committee of the Whole Actions**

Chair St. Blanc presented the Committee of the Whole Actions agenda item for consideration by the Board.

1. Transfer of the Morgan Smith Campus to SOWELA Technical Community College

On motion of Supervisor Mellington, seconded by Supervisor Grissette, the Board voted to approve the transfer of the Morgan Smith campus to SOWELA Technical Community College effective July 1, 2011 with transition of management to begin immediately. The Board also required a follow up monthly report outlining the progress through June 2011 at which time the transfer will be complete. The motion carried.

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

2. Transfer of Land for Right of Way from L.E. Fletcher Technical Community College to Terrebonne Parish

Travis Lavigne, Chancellor, L.E. Fletcher Technical Community College addressed the Board and provided information on the pending agenda item. He stated that this action will allow for sewer treatment parish-wide system access for the new building and will allow conversion of the old sewer treatment plant later on.

On motion of Supervisor Smith, seconded by Supervisor Ogé, the Board voted to authorize L.E. Fletcher Technical Community College to sell a small parcel of land for a right of way to Terrebonne Parish Consolidated Government. This sale must be recorded with the State Land Office and the Terrebonne Parish Clerk of Court. The motion carried.

Finance Actions

Supervisor Stone presented the Finance Actions agenda items for consideration by the Board.

3. Professional Services Contract between Bossier Parish Community College and Cardone Group

On motion of Supervisor Barham, seconded by Supervisor Toups, the Board voted to approve a professional services contract between Bossier Parish Community College and the Cardone Group, effective October 18, 2010 through October 17, 2011. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

4. Professional Services Contract between Bossier Parish Community College and Graduate Education NursEd, Inc.

Supervisor Barham asked for clarification on the services this contract will provide.

Mr. Tom Williams, BPCC, responded to the question and stated that this will provide training to upgrade RN and LPN skills in critical care training. He stated that there is no certificate involved. He noted that it is an Incumbent Worker Training Program contract.

On motion of Supervisor Price, seconded by Supervisor Toups, the Board voted to approve a professional services contract between Bossier Parish Community College and Graduate Education NursEd, Inc., effective October 25, 2010 through October 24, 2011. This contract is subject to the approval of the office of Contractual Review. The motion carried.

5. Professional Services Contract between Delgado Community College and Maritime Services Group of Louisiana, LLC

On motion of Supervisor Brown, seconded by Supervisor Hardy, the Board voted to approve a professional services contract between Delgado Community College and Maritime Services Group of Louisiana, LLC, effective September 8, 2010 through March 7, 2011. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

Personnel Actions

Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.

6. Appointment of Vice Chancellor for Finance for SOWELA Technical Community College

On motion of Supervisor Mellington, seconded by Supervisor Poreé-Marco, the Board voted to approve the appointment of Ms. Jeanine Schmitt Newman as Vice Chancellor for Finance at SOWELA Technical Community College, effective January 10, 2011 at an annualized salary of \$99,800. The motion carried.

Dr. Andrea Miller, Chancellor, SOWELA Technical Community College, addressed the Board and introduced Ms. Jeanine Schmitt Newman who will serve as the Vice Chancellor for Finance at SOWELA.

Ms. Newman addressed the Board and stated that she has been in the finance area of higher education for 20+ years, beginning at McNeese State University in Lake Charles. She provided a brief background on her employment history.

H. CONSENT AGENDA

On motion of Supervisor Smith, seconded by Supervisor Toups, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.4. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. New Programs/Additions
 - a. Baton Rouge Community College
 - AAS in Paralegal Studies**Approved the request from Baton Rouge Community College to offer a new AAS in Paralegal Studies (60 credit hours) program.**

2. Program Revisions/Program Terminations

a. Capital Area Technical College

- CTS and TD in Communications Electronics Program (Folkes Campus, Dixon Correctional Institute) CIP 47.0103
- CTS and TD in Graphics, Graphics: Prepress Technician Programs (Folkes Campus, Louisiana State Penitentiary) CIP 10.0303

Approved the request from Capital Area Technical College for program terminations as submitted:

- **CTS and TD in Communications Electronics Program (Folkes Campus, Dixon Correctional Institute) CIP 47.0103**
- **CTS and TD in Graphics, Graphics: Prepress Technician Programs (Folkes Campus, Louisiana State Penitentiary) CIP 10.0303**

b. Northwest Louisiana Technical College – Minden

- CTS Survey Tech Assistant, CIP 15.1102
- CTS Hospitality/Tourism: Hotel/Tourism Associate, CIP 52.0904
- TD Hospitality/Tourism: Hotel/Tourism Operations, CIP 52.0904
- AAS Hospitality/Tourism: Guest Services Agent, CIP 52.0904

Approved the request from Northwest Louisiana Technical College – Minden Campus, to terminate the listed programs:

- **CTS Survey Tech Assistant, CIP 15.1102**
- **CTS Hospitality/Tourism: Hotel/Tourism Associate, CIP 52.0904**
- **TD Hospitality/Tourism: Hotel/Tourism Operations, CIP 52.0904**
- **AAS Hospitality/Tourism: Guest Services Agent, CIP 52.0904**

c. Northwest Louisiana Technical College – Mansfield

- CTS A/C Refrig: Helper II, CIP 47.0201
- CTS A/C Refrig: Domestic A/C & Refrigeration, CIP 47.0201
- CTS HACR: Energy Systems Technician, CIP 47.0201
- TD A/C Refrig: Residential A/C & Refrigeration, CIP 47.0201

Approved the request from Northwest Louisiana Technical College – Mansfield Campus, to terminate the listed programs:

- **CTS A/C Refrig: Helper II, CIP 47.0201**
- **CTS A/C Refrig: Domestic A/C & Refrigeration, CIP 47.0201**
- **CTS HACR: Energy Systems Technician, CIP 47.0201**
- **TD A/C Refrig: Residential A/C & Refrigeration, CIP 47.0201**

3. Location Closures

a. Acadiana Technical College – Closure of the Coushatta Tribe of Louisiana Instructional Service Center

Approved the request from Acadiana Technical College to close the Coushatta Tribe of Louisiana Instructional Service Center.

Finance Actions

4. Incumbent Worker Training Program Contracts
 - Hollingsworth Richards Ford Consortium and Baton Rouge Community College
 - Cox Communications Louisiana, LLC and Baton Rouge Community College

Ratified two (2) new Incumbent Worker Training Program Contracts as stated:

- **Hollingsworth Richards Ford Consortium and Baton Rouge Community College – Contract Amount: \$177,846.90**
- **Cox Communications Louisiana, LLC and Baton Rouge Community College – Contract Amount: \$135,768.83**

I. UPDATES

Chair St. Blanc urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. FY 2010-2011 First Quarter Report on Contracts
3. FY 2010-2011 First Quarter Financial Status Report
4. Report of Breazeale, Sachse & Wilson Charges for the Quarter Ended September 30, 2010
5. Report on General Personnel Actions for LCTCS Colleges and System Office
6. Status Report on Capital Projects

J. OTHER BUSINESS

None.

K. ANNOUNCEMENTS

- Supervisor Smith commented on the student representatives to the Board, Ivy Poree-Marco and Valerie Gaspard, and how they are able to multi-task in their roles of student, leader and board member. He added that Supervisor Poreé-Marco is also a mother of four children, a student at Delgado Community College, a member of the Student Government Association, and will serve as homecoming queen at Delgado. Supervisor Poreé-Marco was congratulated for her accomplishments.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Mellington, seconded by Supervisor Ogé, the meeting adjourned at 9:50 a.m.